

**Minutes of the Meeting of Mayfield Parish Council
Wednesday 4th December 2019 at 7.30pm
Pavilion, Mayfield Recreational Association, Mayfield**

Present: Cllr Amy, Cllr Bridgett, Cllr Coates, Cllr Cotton, Cllr Parker, Cllr Turner, Cllr Watson
Apologies: Cllr Golding, Cllr Slack

Minutes taken by the Clerk: Fiona Raistrick

Cllr Amy declared the meeting open and everyone welcome.

133/19 Declarations of Interest from Cllrs in any items for discussion

None

134/19 To consider for approval draft Minutes of the meeting held on Wednesday 6th November 2019

The Minutes were agreed as accurate by Cllrs and signed off by the Chair, Cllr Amy.

135/19 Public Participation

There were three parishioners in attendance.

Two parishioners were in attendance to ask if Cllrs were aware that the Old Coal Yard at Clifton was being considered as a possible location for the Traveller site by Derbyshire Dales District Council (DDDC). The Chair, Cllr Amy, confirmed that the Parish Council was aware of the issue and that the Parish Council would support parishioners. The Clerk said that they had contacted Clifton Parish Council who said they would keep Mayfield Parish Council informed of any developments. The Clerk had also been in contact with Cllr Andrew Shirley, who represents Clifton & Bradley, for DDDC, and raised Mayfield Parish Council's concerns, and Tim Braund, Head of Regulatory Services at DDDC. Cllr Barker (ESBC) has been in touch with ESBC's Head of Services, who in turn has followed up with their counterpart, Tim Braund, who will contact ESBC if the matter develops. Several Mayfield Parish Council Cllrs said they had heard that the site had been withdrawn but this cannot be confirmed at the time of the meeting.

Cllr Parker asked the residents if they could be able to meet to help identify a suitable site for a noticeboard down at the Mill Terraces. The residents said yes.

Action: Clerk to forward residents' contact details to Cllr Parker

Alz Coates, on behalf of MARNA, was in attendance and said that MARNA would be discussing a funding application with Cllr Barker.

136/19 Update - Cllr Ed Barker, East Staffordshire Borough Council (ESBC)

Cllr Barker said that ESBC knows what the Parish Council knows about the former school site so can't provide any further information. The Clerk and a couple of Cllrs said that the sheds have been taken down on the site. It wasn't clear if the PTFA play equipment has been removed.

Action: Cllr Barker to ask Staffordshire County Council (SCC) to give MARNA the PTFA play equipment

**137/19 Parish Spending Plan & Projects 2019 – 2023
Bus Shelter, Sycamore Green**

The Clerk provided four quotes for bus shelters. Cllrs compared the costs and asked about the costs of replacement panels and if there was a warranty for the BC Shelters 3 Bay Cantilever Shelter.

Action: Clerk to follow up with BC Shelters for panels and warranty

Highways and Traffic Strategy

Mayfield Mill management have said they are willing to make a contribution towards the cost of signage. Cllr Bridgett proposed that the Parish Council consider contributing to the cost of any signs as well. All Cllrs were in favour of the proposal and agreed that the Parish Council could make a contribution of up to £1,000.00. Cllr

Coates said that there could be 7 signs and two new posts required.

Action: Cllr Bridgett, Cllr Coates and Cllr Golding to follow up with Mayfield Mill regarding a potential contribution, and to ask Cllr Atkins to attend any further meetings at Mayfield Mill

Cllr Bridgett, Cllr Coates and Cllr Golding will discuss timings of deliveries to the Mill, though other Cllrs advised caution as the Mill is a significant employer in the area and the Parish Council doesn't have the authority to tell them when deliveries can be made.

Focus on Health

Cllr Watson has rung St Oswald's Hospital several times in an attempt to obtain information. They had arranged an informal meeting to discuss the ways in which Parish Councils could support the hospital in signposting services and clinics, but the meeting was cancelled and has not been rescheduled. Cllr Watson will make one more attempt to meet with staff, but if there is no response they will make a formal complaint.

Village Signage

Cllr Amy had nothing to report.

Discussion – Projects – what to fund / village projects

Cllrs discussed the possibility of providing planters for the grass verges and the Triangle junction by the bridge.

138/19

Finance

Bank Balance

The current account bank balance at 04/12/2019 was £24,155.70

Invoices presented for payment:

December 2019 - invoices counter signed by Cllr Turner & Cllr Watson

Payee		Chq No	Amount
F Raistrick	Salary – November	1745	£205.07
J Clarke	Salary	1746	£ 52.00
Ashbourne Royal British Legion	Wreath / Donation	1747	£ 50.00
F Raistrick	Stipend / Expenses	1748	£ 33.31
Aviva Life and Pensions	Clerk's Pension	1749	£ 40.00

Budget Planning for 2020- 2021 Precept

The Clerk provided a revised budget and Cllrs agreed to allocate £3,000.00 for grants to local groups and £10,000.00 for Parish projects and improvements, including around £3,000.00 to MARNA/MRA towards the adult gym equipment for the MRA.

Action: Clerk to update the budget and provide Cllrs with a copy

Cllrs agreed to ask for the precept amount suggested by ESBC - £11,176.70. ESBC will also provide a grant of £382.00 which would give a total precept of £11,558.70.

The precept will be signed off at the January Parish Council meeting.

139/19

Highways & Rights of Way

Jobs to log with Highways / Environment Agency

Action: Cllr Bridgett will contact the Environment Agency as Cllr Coates reported that there appeared to be a tree growing out of the bridge

Cllrs reported that the Swift buses are reversing and knocking over bollards on the corner of Ashlea Drive. The Clerk said they were aware that the bollards were down and Graham will repair in the New Year.

Action: Clerk to report to Trent Barton

Jobs completed / logged with SCC Highways

Grit bins

SCC Highways said that the corner of Ashlea Drive and Mayfield Avenue did not qualify for a grit bin. Ashlea Drive, 3/4s of Mayfield Avenue and Conygree Lane are on a primary gritting route as the buses use them.

School Crossing Lights

Cllrs reported that the lights were still flashing and this may be due to the solar panel on the top of the light.

Action: Cllr Amy to follow up

Parking on Grass Verges, Wallash & Middle Mayfield

Cllrs reported complaints about vehicles parking on the grass verge in Wallash. There was also evidence supplied of vehicles parking in front of the SCC gate on the Main Road, near the junction with Church Lane, and numerous vehicles parking on the grass verge, obstructing the pavement and forcing pedestrians out into the road.

Action: Clerk to contact Highways re parking on verges

Bin

Cllr Coates reported that the bin on the corner of Mayfield Avenue and Conygree Lane is on the floor.

Action: Clerk to report to ESBC

Road Sweeper

Cllrs reported that the roads and lanes have not been swept.

Action: Clerk to report to ESBC

Community Enforcement

Cllrs requested visit from Community Enforcement Officers to monitor dog fouling.

Action: Clerk to follow up with ESBC

Rights of Way

No jobs logged, no jobs reported.

Village Maintenance & Memorial Gardens

Cllrs suggested putting a poo bag box by the Right of Way across the fields to the Church.

Action: Clerk to follow up with Graham

140/19 Planning Applications

Applications for comment: None

Decisions: P/2019/01097 - The Vicarage, Church Lane Church, Mayfield, DE6 2JR
Felling of 1 Norway Spruce tree and crown raising of lower branches of 1 Beech tree and 1 Ash tree – ESBC has no objections

141/19 Correspondence

The Clerk received a letter from parishioners regarding work undertaken at Field Head in November. The Clerk met with the parishioners and followed up with a letter detailing the actions taken by the Parish Council.

The Clerk resigned, giving three months' notice, and will finish at the end of February, after recruitment of a new Clerk and handover.

142/19 Items to be included on the next Agenda

Budget Planning for the 2020 – 2021 precept

143/19 Date of Next Meeting:

Wednesday 8th January 2020 at 7:30pm

The meeting finished at 9.30pm

The public is reminded that these minutes are unapproved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. Fiona Raistrick, Clerk, Mayfield Parish Council - www.mayfieldparishcouncil.org.uk