

**Minutes of the Meeting of Mayfield Parish Council
Wednesday 2nd October 2019 at 7.30pm
Pavilion, Mayfield Recreational Association**

Present: Cllr Amy (*Chair*) Cllr Bridgett, Cllr Coates, Cllr Cotton, Cllr Golding, Cllr Watson.
Apologies: Cllr Parker, Cllr Slack, Cllr Turner
Minutes taken by the Clerk: Fiona Raistrick

Cllr Amy declared the meeting open and everyone welcome.

105/19 Declarations of Interest from Cllrs in any items for discussion

Item 107/19 & 114/19 - Update - MARNA, MRA project, Cllr Coates

106/19 To consider for approval draft Minutes of the meeting held on Wednesday 7th August 2019

The Minutes were approved by Cllrs and signed off by the Chair, Cllr Amy.

107/19 Public Participation

6 parishioners were in attendance.

Item 114/19 Update – Education Sub-Committee

This item was moved up the Agenda with discussion led by Cllr Bridgett, with input from Charles Wimbush (CW), one of the trustees.

Parishioners had questions about the proposed Guardianship scheme for the former school site - Cllr Bridgett and CW explained that Guardianship schemes puts buildings back into use, helping both the property owner and people looking for low cost accommodation, ensuring that a formerly empty building is cared for. It would also cover the costs of paying rates, insurance etc. Parishioners said they were happier now they knew what the scheme was and that their fears were allayed.

Cllr Golding proposed that the Parish Council should contact the planners at ESBC in relation to the planning consent status/change of use that the guardianship scheme might require. Parish Cllrs voted against this proposal 5 - 1.

Cllr Golding proposed that CW should forward information on section 554 of the Education Act 1996 to the Clerk, but this proposal was superseded by recognition that the established route for any dialogue was through Cllr Bridgett and the Education Sub Committee. The proposed action point for the Clerk was rescinded. CW undertook to confirm that the Diocese would formally consult the Parish Council over the disposal of the Trustees' asset under s. 554. Any recompense made under s. 554 can only be given for educational purposes.

A parishioner suggested several alternative uses for the site and Cllrs said if the parishioner wished to undertake further research they would be interested to hear it.

Item 114/19 - Update – MARNA, MRA project

Alz Coates has asked Cllr Barker (ESBC) and Open Spaces (ESBC) for advice.

MARNA and the MRA will apply to the National Lottery Community Fund for a grant.

The Clerk, liaising with MARNA, advised that utilities mapping checks should be run before any groundworks were undertaken on the playpark. Cllrs agreed that the Clerk could run the free checks for electricity and gas and that the Parish Council would pay for the water mapping survey.

Action: Clerk to run the utilities checks

Cllrs were asked by the Clerk and Alz if the Parish Council would cover the cost of replacing the stile on the Right of Way (Mayfield 1) with a gate - the stile is close to the main gate at the MRA. The Clerk explained that Parish Councils, under Local Council Powers and Duties, have the *Power to repair and maintain public footpaths and bridleways*. Replacing the stile with a gate will enable access to the MRA grounds when the gate from the playground into the MRA is closed and the main gate locked. Cllrs were asked to vote on the proposal – Cllr Coates abstained as he is a member of the MARNA committee. The remaining five Cllrs voted in support of the proposal.

Action: Clerk to contact the MRA and ask if this is acceptable
Action: Clerk to contact Graham for a quote (subject to the MRA response)

108/19 Update - East Staffordshire Borough Council (ESBC)

Cllr Barker was unable to attend. He has offered to help MARNA.

109/19 Finance

Bank Balance

The current account bank balance at 02/10/2019 was £19,432.52

Update - Quarterly Income & Expenditure

The Clerk presented Cllrs with the quarterly income & expenditure for July - September 2019. Cllrs were satisfied with the report and there were no questions.

Invoices presented for payment:

September 2019 - invoices counter signed by Fiona Raistrick, Clerk & Cllr K Turner

Payee		Chq No	Amount
Ashbourne Secretarial & Printing Services	Printing	1730	£ 25.00
F Raistrick	Salary - Clerk	1731	£205.07
Aviva Life and Pensions Limited	Staff - Pension	1732	£ 40.00
J Clarke	Salary - Litter picker	1733	£ 52.00
F Raistrick	Expenses - Stipend	1734	£ 18.00
F Raistrick	Printing/Stationery	1734	£ 14.74

October 2019 - invoices counter signed by Fiona Raistrick, Clerk & Cllr J Watson

Payee		Chq No	Amount
F Raistrick	Salary	1735	£205.07
Aviva Life and Pensions	Staff – Pension	1736	£ 40.00
F Raistrick	Expenses	1737	£ 18.00
J Clarke	Salary	1738	£ 52.00
G Woodhouse	M Garden/ Maintenance	1739	£286.08

Draft Grant Application – MRA

A provisional application was submitted by the MRA for gym equipment for the proposed outdoor gym. Cllrs agreed that they would be happy to consider a formal application nearer the time.

110/19 Highways & ROW

Jobs completed / logged with SCC Highways

The Clerk reported on all jobs logged with Highways – blocked drains on Stanton Lane, Gallowstree Lane and Hall Lane have still not been checked by the Inspector. Cllr Bridgett is endeavouring to make contact with Trevor Mellor, Community Liaison, SCC.

Jobs to be reported to Highways

Cllr Coates reported that there was significant damage to the wall on Bridge Hill, and Cllrs agreed it looked dangerous and should be reported.

Action: Cllr Coates to email photos to Clerk

Action: Clerk to report to Highways

Rights of Way

No jobs logged, no jobs reported.

111/19 Village Maintenance & Memorial Gardens

Graham will concentrate on the Memorial Gardens over the autumn and winter. Cllrs were pleased with the work undertaken on the bench at the bottom of Swinscoe Hill. The Clerk reminded Cllrs that in 2020 there will be commemorations for VE75 and the Parish Council should consider what it might wish to do. The Clerk has asked Charles Wimbush what the Church is planning but hasn't had a reply yet.

The Clerk asked Cllrs if they thought the Parish Council should cut back the overhanging vegetation at the side of the former school site. Cllrs showed no interest.

112/19 Planning Applications

Applications for comment - *P/2019/01012 - Erection of a single storey rear extension, Fernlea, Church Lane, Church Mayfield*

Cllrs expressed concern over the size of the extension, access to the site and conditions of work.

Action: Clerk to contact ESBC

Decisions

None

113/19 Parish Spending Plan & Projects 2019 – 2023

Bus Shelter, Sycamore Green

Action: Clerk to report back at November meeting

Health Communication

Action: Cllr Watson to report back at December meeting

Parish Council Communications

Action: Cllr Amy to put together a brief for local artists for consideration by Cllrs at the December meeting

Highways and Traffic Strategy

The Clerk suggested Cllrs look at the Local Council Powers and Duties and check if the *Power to provide certain traffic signs and other notices - Road Traffic Regulation Act 1984, s.72* could be applied for some of the signs needed in Mayfield. Cllrs Bridgett, Cllr Coates and Cllr Golding said they would present the five sections of their proposed strategy at the November meeting for consideration by Cllrs.

Action: Cllr Bridgett, Cllr Coates and Cllr Golding to report back at November meeting

Environmental Improvements

Cllr Cotton has been researching wildflower planting and has identified a small section of verge in Mayfield to test seeds on.

Noticeboards

Action: Cllr Parker / Clerk to report back early 2020

114/19 Update – Education Sub-Committee

See Item 107/19 Public Participation

115/19 Discussion – matters to raise with Police (November meeting)

Cllr Watson suggested that the Police are asked how to contact them when there is an incident, and how to report incidents if you do not have internet access / are not online at the time. Cllr Golding and Cllr Watson have also received complaints about loud noise lasting until 3am from Mayfield View, Gallowstree Lane. This is advertised on air b&b as a 6 bed 16+ person holiday let. The issue of nuisance noise will be raised with the Police.

116/19 Correspondence

All correspondence was sent round via email prior to the meeting.

117/19 Items to be included on the next Agenda

Police attendance

Budget plan for 2020 - 2021

Parish Projects Updates

VE75

117/20 Date of Next Meeting:

Wednesday 6th November 2019 at 7:30pm

The meeting finished at 9.35pm

The public is reminded that these minutes are unapproved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting.

Fiona Raistrick, Clerk, Mayfield Parish Council - www.mayfieldparishcouncil.org.uk