

DRAFT Minutes of the Meeting of Mayfield Parish Council
Wednesday 3rd April 2019 at 7.15pm in the Pavilion, Mayfield Recreational Association

51/19 In Attendance & Apologies

Cllrs in attendance: Cllrs Edge, Golding, Parker, Turner, Watson.
Apologies: Cllr Cook, Cllr Amy

52/19 Declarations of Interest from Cllrs in any items for discussion

None

53/19 To consider for approval draft Minutes of the meeting held on Wednesday 13th March 2019

The Minutes were approved by Cllrs and signed off by the Chair, Cllr Turner.

54/19 Public Participation

Five members of the public attended in support of: Item 57/19 - Signage for Mayfield Mills and Item 60/19 - Update - The Henry Prince CE First School & Nursery.

55/19 Update - East Staffordshire Borough Council (ESBC)

Cllr Barker did not send an update.

56/19 Finance

Bank Balance

The current account bank balance at 03/04/2019 was £18,669.62.

The reserve account balance at 03/04/2019 was £4,885.38.

Invoices presented for payment:

001692 £ 19.40 HRMC - tax for J Clarke

001693 £ 89.38 J Clarke - salary & holiday pay to 31st March 2019

001694 £ 84.00 Mayfield Recreational Assoc (meeting room hire for 2018 - 2019)

001695 £ 280.64 F Raistrick - salary £196.88, Stipend £18.00, Expenses £65.76

001696 £ 40.00 Aviva Life and Pensions

001697 £ 18.75 Graham Woodhouse - Parish Maintenance

001698 £ 248.40 Derbyshire Veterinary Services Ltd - poo bags

57/19 Highways & ROW

Jobs for reporting to Highways (SCC) and Rights of Way

Tree roots, 60 Mayfield Avenue, Mayfield

Cllr Turner reported that the pavement was being damaged by a tree root which was pushing up the pavement.

Action: Clerk to report to SCC Highways

Update - Jobs logged / Job completed

Pothole - Wallash

The Clerk reported that the pothole had been reported to Highways and was waiting for the Inspector to check.

Grass Verge – outside Lowes Farm, Upper Mayfield

The Clerk wrote to SCC Highways and ESBC Planning as requested. There has been no response from either authority.

Action: Clerk to follow up with SCC and ESBC

Slack Lane Track

Highways and Community Liaison have not responded. The Clerk advised asking Graham to make remedial repairs. Cllrs agreed.

Action: Clerk to follow up with Graham

Crumbling kerbs, Mayfield Avenue

The Inspector has visited Mayfield Avenue and can't see any evidence of crumbling kerbs.

Action: Cllr Turner to take photographs of kerbs and email to Clerk

Signage near shop

20mph sign near shop is the wrong way round.

Action: Clerk to report to Highways

Collapsed wall by bus stop

Action: Clerk to report to relevant organisation

Piccadilly Lane - Blocked Drains

Action: Clerk to follow up

Bridge Hill pavement

Action: Clerk to follow up with Highways

40mph speed limit for Swinscoe Hill

Cllr Golding asked if there was an update on this. The Clerk reported that they had not had the time to follow up. A parishioner, the Chair of the Okeover Annual Meeting, reported that they are waiting to hear from SCC Highways about the speed limit.

Signage for Mayfield Mills

The Clerk has not received a response from Tim Buxton, SCC Highways. A parishioner in attendance suggested that a sign showing a white lorry on a black background should be placed at the top of Church Lane. This sign is an advisory sign for HGV / lorry drivers showing that the lane is not suitable for them to drive on.

Action: Clerk to research road signs

Action: Clerk to email Cllr Golding with information re road signs

Action: Cllr Golding to contact owner of Mill regarding provision of signs

Action: Clerk to follow up with Tim Buxton, SCC Highways

Action: Clerk to follow up with Police regarding damage to house at top of Church Lane, caused by HGVs

Staffordshire's Road Safety Grant Fund

Cllrs agreed to apply for a grant to cover the cost of signage as follows: warning sign of distance to Conygree Lane on Bridge Hill to replace speed camera sign; advisory sign for HGV / lorry drivers at top of Church Lane; two new village name signs.

Action: Clerk and Cllr Watson to complete grant application form

Update on jobs reported to Rights of Way

No jobs in the system.

Public Space Protection Orders

Cllrs agreed that PSPOs were not needed in Mayfield.

58/19 Maintenance

Action: Clerk to follow up with Graham re annual maintenance tasks in the parish

59/19 Planning Applications

P/2019/00259 - Mayfield Cottage, Hall Lane, Middle Mayfield

Listed Building application for alterations to include internal alterations to first floor bedrooms and bathroom new cast iron external pipework to the north and south elevation, 2 no. 'Nature Vent' roof vents to the existing roof and 2 no. new replacement windows to south and north elevation

Cllrs has no objections to the application.

Action: Clerk to contact ESBC

P/2019/00303 – Mayfield Hall, Hall Lane, Middle Mayfield

Listed Building Application - installation of new doors, windows - conversion of existing garage, erection of single storey extension to form sun lounge

P/2019/00300 - Mayfield Hall, Hall Lane, Middle Mayfield

Conversion of existing attached double garage and erection of a single storey extension to form sun lounge, including the installation of new windows and doors and fixing of external lights

Action: Cllrs to contact Clerk with comments before 17th April 2019

Decisions

None to report.

- 60/19 Update - The Henry Prince CE First School & Nursery**
 Cllr Golding and Cllr Parker have met with interested parishioners and formed a small campaign group to save the school. Cllr Parker asked if Cllrs were still prepared to support saving the school. Cllrs said they were - the school is important to the community.
 The group presented a draft survey, to be sent to every house in the parish, for approval by the Council. Cllrs discussed the survey with the group. The group advised that they had based the survey on questions that OFSTED asks parents. The campaign is reliant on the results of the survey as input is needed from parishioners. Cllrs approved the survey and agreed to pay for the printing.
Action: Group to email finalised survey and OFSTED guidance to Mayfield Parish Council
Action: Cllr Turner to assist group with analysis of completed surveys
Action: Clerk to arrange with Ashbourne Secretarial and Printing Services for invoice to be sent to Parish Council
 Cllr Golding and Cllr Parker met with Cllr Philip White, SCC, who has asked them to provide viable options for a plan which gives the school a second chance. Andrew Griffiths, MP, has offered to speak to the Secretary of Education about the school. Cllr Golding and Cllr Parker are to meet with the Head teacher of Henry Prince and the Chair of Governors, w/c 8th April.
 Cllr Golding suggested Cllr Parker should continue to write articles and letters for the Ashbourne News Telegraph, who have already taken one article. Cllrs agreed. Cllr Golding is drafting a response to the Consultation Report, which will include the effect on the community of losing the school, which the report doesn't mention.
- 61/19 Parish Projects**
Bus Stop, Sycamore Green
 A representative from, Trent & Dove Housing Association and Mayfield and Rocester Neighbourhood Association (MARNA), reported that Trent & Dove will provide the concrete base for the bus stop.
Action: Clerk to provide cost of bus stops for May / June meeting(s)
Action: Clerk to follow up with ESBC re bus stop on Sycamore Green
- Correspondence**
 All correspondence was sent round via email prior to the meeting.
- 62/19 Items to be included on the next Agenda**
 Village Projects - bus stop
 40mph speed limit Swinscoe Hill
 Mayfield Mill - development
- 63/19 Date of Next Meeting:**
Saturday 4th May 2019
 2:30 - 4:30pm - Annual Meeting of the Parish with MARNA, Mayfield Memorial Hall – all parishioners welcome
Wednesday 15th May 2019
 7:00pm - Annual Meeting of the Parish Council - election of Chair, acceptance of office by Cllrs, signing of Annual Return, welcome to new Cllrs
 7:30pm - Parish Council meeting

The meeting finished at 20.35pm

The public is reminded that these minutes are unapproved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting.

Fiona Raistrick, Clerk, Mayfield Parish Council - www.mayfieldparishcouncil.org.uk