

**Minutes of the Meeting of Mayfield Parish Council
Wednesday 5th February 2020 at 7.30pm
Pavilion, Mayfield Recreational Association, Mayfield**

Present: Cllr Amy, Cllr Bridgett, Cllr Coates, Cllr Cotton, Cllr Golding, Cllr Parker, Cllr Slack
Apologies: Cllr Watson
Minutes taken by the Clerk: Fiona Raistrick

Cllr Amy, Chair, declared the meeting open and everyone welcome.

12/20 Declarations of Interest from Cllrs in any items for discussion

None

13/20 To consider for approval draft Minutes of the meeting held on Wednesday 8th January 2020.

The Minutes were agreed as accurate by Cllrs and signed off by the Chair, Cllr Amy.

14/20 Public Participation

A member of the public attended to enquire about the former school site as they are interested in running a business on the site. They had already contacted the Clerk prior to the meeting who had explained that the Diocese and Staffordshire County Council (SCC) own the site. The Clerk put them in touch with Charles Wimbush. Cllr Parker invited the person to attend the next meeting of The Friends of Henry Prince group. A parishioner complained about the state of the grass verge at the bottom of Old Bank and overhanging branches. The Clerk and Chair explained that the Parish Council paid Graham Woodhouse to cut back the grass verge once or twice a year as part of the Parish Council annual maintenance schedule.

Alz Coates, MARNA, said that MARNA was holding a public meeting in the Memorial Hall on the 19th February and all parishioners are welcome to attend.

15/20 Update – The Coal Yard, Clifton

Cllr Amy and Cllr Bridgett attended the meeting held on 31st January 2020 in Clifton and Cllr Amy sent round an email update to Cllrs after the meeting clarifying the matters discussed.

Cllr Golding proposed that the Parish Council contact ESBC to ask if ESBC Planning had been formally approached about the rumoured traveller development. Cllr Bridgett seconded. Cllrs approved the proposal. It was then agreed that as Cllr Bridgett was going to contact Cllr Barker about highways matters, they should also ask Cllr Barker if a formal request had been made by ESBC to DDDC regarding the Coal yard site.

Action: Cllr Bridgett to contact Cllr Barker and report back to Cllrs

Update - Cllr Ed Barker, East Staffordshire Borough Council (ESBC)

No update from Cllr Barker.

16/20 Parish Spending Plan & Projects 2019 – 2023

Bus Shelter, Sycamore Green

The Clerk followed up with BC Shelters for clarification re cost of panels – replacement panels will cost £60.00 each plus VAT. The Clerk was waiting to hear back from ESBC regarding the next step. Based on figures provided by BC Shelters the shelter will cost £4,962.00, which also includes the planning application fee and VAT. Cllrs agreed, subject to ESBC, to finance the cost of bus shelter for Sycamore Green. Cllr Bridgett agreed to lead on the bus shelter project.

Action: Clerk (outgoing) to update Cllr Bridgett on the bus shelter

Noticeboard for Mill Terraces

Cllr Parker has met with Mill Terraces residents and agreed a location for the Mill Terrace Noticeboard. This has also been agreed by management at the Mill. The provision of a noticeboard for Middle Mayfield was discussed and agreed – the corner of Ashbourne Road and Hermitage Lane, by the bench and bus stop. Cllrs approved

the purchase of two noticeboards at a cost of £1,574.40 and plus labour costs for installation them.

Action: Clerk to order noticeboards and liaise with Graham and Cllr Parker

17/20

Finance

Bank Balance & Financial Expenditure to date

The current account bank balance at 05/01/2020 was £23,455.70

Invoices presented for payment:

February 2020 - invoices counter signed by Cllr Watson (in advance of the meeting) and by the Clerk at the meeting.

Payee		Chq No	Amount
J Clarke	Salary – January	1755	£ 91.00
F Raistrick	Salary – January	1756	£245.92
Aviva Life and Pensions	Clerk's Pension	1757	£ 40.00
F Raistrick	Stipend / Expenses	1758	£ 54.00
G Woodhouse	Memorial Garden / Maintenance	1759	£150.00
Lester Lowe	Gate & Post, ROW, MRA	1760	£ 95.16*

The Chair, Cllr Amy, checked the invoices.

*As Cllr Watson is absent, Cllrs agreed to pay this cheque, and for the Clerk to follow up with Cllr Watson to counter sign the cheque before the end of February.

Action: Clerk to follow up with Cllr Watson

Grant Application – Bowls Club

The Bowls Club submitted a grant application to purchase a sprayer. They did not specify the amount and instead asked for an amount at the discretion of the Parish Council. Cllrs asked the Clerk to contact the Bowls Club for further information and agreed to hold the application over until the April meeting. Cllrs also agreed that the Parish Council should review the grant making process in line with Parish Council priorities.

Action: Clerk to follow up with the Bowls Club

18/20

Highways & Rights of Way

Jobs to log with Highways / Environment Agency

Cllrs raised concerns about the accident at Calwich and the crumbling sides of the road in Calwich.

Action: Cllr Bridgett to contact Cllr Barker re the state of the road between Mayfield and the Denstone turnoff (see Item 15/20)

A parishioner rang the Clerk to report a large pothole on the pavement in Wallash. Cllrs agreed that this should be reported to Highways.

Action: Clerk to contact Highways

Cllrs and parishioners reported that vehicles were still parking on the pavement at Ashlea Drive.

Action: Clerk to contact PCSO Sean Elliott

Jobs completed / logged with SCC Highways

The Clerk reported that the recent Parish Council letter and complaints from parishioners seem to have resulted in SCC Highways reviewing the state of the pavements on Bridge Hill. The pavements have been marked up for repair around the worst areas of surface damage and potholes.

Parishioner Request for a Village Layby at Wallash

The Clerk received a request from parishioners in Wallash for a village layby to created out of part of the grass verge. Cllrs said that this issue has been discussed before and the Clerk had asked SCC Highways if a layby could be installed. Highways stated that they had no money available for village laybys and that the Parish Council

would have to fund it. Cllrs said that the Parish Council can't afford to undertake this kind of work.

Action: Clerk to follow up with parishioners

Slack Lane ORPA (Other routes with public access)

Cllr Slack reported back on Slack Lane ORPA and estimated that a couple of day's work by Graham should ensure that the banks are shored up where needed. There are enough slabs/stone available to do the job so the only cost will be labour.

Action: Cllr Slack to follow up with Graham

Rights of Way

No jobs logged, no jobs reported.

Village Maintenance & Memorial Gardens

Cllr Cotton said they have planted snowdrops and bluebells at sites in the parish.

19/20 Planning Application for comment:

P/2020/00038 – Byron House, Mayfield Place, Mayfield

Works to protected trees – Yew Trees – Cllrs had no objections or comments.

20/20 Correspondence

All correspondence sent round by email to Cllrs prior to the meeting.

21/20 Items to be included on the next Agenda

None

22/20 Date of Next Meeting:

Wednesday 4th March 2020 at 7:30pm

The meeting finished at 9:05pm

The public is reminded that these minutes are unapproved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. Fiona Raistrick, Clerk, Mayfield Parish Council - www.mayfieldparishcouncil.org.uk