

## Minutes of the Meeting of Mayfield Parish Council

Wednesday 7<sup>th</sup> November 2018 at 7.00pm in the Pavilion, Mayfield Recreational Association

### 112/18 In Attendance & Apologies

All Cllrs were in attendance - Cllrs Amy, Cook, Edge, Golding, Moss, Parker, Turner, Watson.

### 113/18 Declarations of Interest from Cllrs in any items for discussion

None

### 114/18 To consider for approval Minutes of the meeting held on Wednesday 5<sup>th</sup> September 2018

The Minutes were approved by Cllrs and signed off by the Chair, Cllr Turner.

### 115/18 Public Participation

Sue Bridget, Chair of the Okeover Annual Parish Meeting was in attendance. Sue has been in contact with Ellastone Parish Council and Blore with Swinscoe Annual Parish Meeting to discuss traffic on the A52 / Swinscoe Hill and on the B5032 / B5030. Cllrs and Parishioners in these parishes believes that there is an increase in traffic on these roads. Cllr Parker suggested that the bridge at Ellastone was a deterrent to HGVs. Sue believes that a weight restriction on the bridge would deter HGVs. Cllr Moss suggested that the problem is traffic in Ashbourne taking measures to avoid the centre of Ashbourne. Cllr Golding mentioned concerns raised by parishioners about a perceived increase in HGVs through Mayfield. Cllrs also raised concerns about HGVs speeding down Swinscoe Hill. Sue will draft a letter expressing the concerns of the Parish Councils and Annual Parish Meetings and send a copy of the draft to the Clerk for distribution to Cllrs for comment.

### 116/18 Update - East Staffordshire Borough Council (ESBC) - Cllr Edward Barker

Cllr Barker was unable to attend and sent apologies. He said that the Parish Council should contact him if there were any concerns or questions regarding active planning applications.

### 117/18 Finance

#### Bank Balance

The current account bank balance at 24/10/2018 was £20,845.44.

The second half of the parish precept was credited in September - £5,696.52.

#### Online Access for new bank account:

The Clerk advised Cllrs that online access to the new account would be helpful to monitor expenditure, check bank statements and make electronic payments if necessary e.g. HMRC will only accept employees' tax payments electronically. The Clerk suggested setting up the account to enable them to check statements and set up payments, which would then be authorised by any two Cllrs. Cllrs agreed to the provision of online access, with any two Cllrs to authorise payments set up by the Clerk.

*Action: Clerk to finalise documents and send to bank*

#### Invoices presented for payment:

001665	£221.88	F Raistrick (Salary - September / Stipend - £25.00)
001666	£ 80.00	Aviva Life and Pensions Limited
001668	£ 60.00	J Clarke (Salary - September)
001669	£250.00	Mayfield Over 70s Club (grant for Christmas party 2019)
001670	£159.38	Graham Woodhouse (Parish Maintenance, inc. Memorial Gardens)
001671	£235.38	Fiona Raistrick (Salary - October, Stipend - £25.00, Printing - £13.50)
001672	£ 40.00	Aviva Life and Pensions Limited
001673	£ 25.00	Royal British Legion (wreath & donation)
001674	£ 54.02	J Clarke (Salary - October, bin bags - £6.82)
001675	£ 75.00	G Woodhouse (Parish Maintenance, inc Memorial Gardens)
001676	£ 30.00	Mayfield Parochial Church Council (Bugler for Armistice Commemoration)

*Action: Clerk to check running costs of using home as council's office and ensure this is clearly stipulated in contract*

#### Budget Planning 2019 – 2020

Cllrs proposed an extraordinary meeting to discuss the budget and precept request.

*Action: Clerk to arrange*

### 118/18 Highways & ROW

#### Jobs for reporting to Highways (SCC)

Cllrs reported concerns about hedges overhanging the pavement on Bridge Hill.

*Action: Clerk to contact Community Liaison*

### **Update on jobs reported to Highways**

Cllr Turner raised concerns about the state of the pavement on Bridge Hill. The Clerk explained that this job was logged with Highways (SCC) but the Inspector doesn't consider the pavement to be of concern so remedial work will not be undertaken for the time being.

### **Signage for the Mill**

The Clerk wrote to the manager of the Mill asking them to support the Parish Council's request to Tim Buxton, Traffic Management, (SCC) to provide additional signage on Bridge Hill, indicating the distance of travel before reaching the turning for Mayfield Yarns. The General Manager, Ian Bradley, wrote to Tim Buxton, supporting the Parish Council's request as he considers " ... that the introduction of signage would significantly reduce the risk of accidents, injuries or near misses."

*Action: Clerk to write to Ian Bradley to thank him for his support*

### **Slack Lane**

The Clerk reported that the work requested to shore up Slack Lane track, clear the stream and cover the exposed pipes has been completed and that Highways (SCC) have done a great job.

*Action: Clerk to thank Trevor Mellor, Community Liaison*

### **Traffic Survey**

The Clerk has been told that a traffic survey can be conducted and all that is required is for Cllrs to choose the location(s). Cllrs would like the survey(s) to log speed, volume and types of vehicle. Preferred locations being the bottom of Bridge Hill, as vehicles drive into Middle Mayfield before the Rose & Crown, and if possible a third survey on Swinscoe Hill by Gallowstree Lane or Hollow Lane.

*Action: Clerk to request traffic surveys and to also ask for any historical survey data if available*

### **Ashbourne Bypass**

The Clerk supplied Cllrs with revised data for traffic heading west from the cemetery roundabout to Hanging Bridge. This data came via Graham Hunt, Highways, SCC, who has been liaising with Derbyshire County Council. The original data which showed a 50% increase in traffic on this section of road was incorrect. Both Graham and Cllr Philip Atkins have assured the Parish Council that they are in contact with DCC.

### **Jobs for Reporting to Rights of Way**

Cllr Turner and Cllr Cook raised concerns about damage to the pinch stile on Mayfield FP 32 (Ashbourne Road to the Church).

*Action: Clerk to check and contact Rights of Way*

### **119/18 Maintenance**

#### **Sycamore Road**

The Clerk wrote to the resident of 6 Sycamore Road but has not received a response regarding the hedge.

*Action: Clerk to contact Graham and arrange a site visit*

### **120/18 Planning Applications**

#### **P/2018/01083 New Inn, Main Road, Mayfield, DE6 2LE**

*Application to convert and alter the existing dwelling to form 2 two properties - 1 x 4 bed house and 1 x 3 bed house and provide 4 parking spaces to the rear of the properties.*

Cllrs raised concerns regarding access onto Gallowstree Lane and whether or not it was the right development of the site. Cllrs did register approval that it is the first application within the settlement framework boundary in the Local Plan, and that it's also a sustainable development as it's on a brownfield site. However, it was agreed that a site visit should take place before clarifying the Parish Council's opinion.

*Action: Clerk and Cllrs Amy, Golding and Parker to make a site visit on Monday 12<sup>th</sup> November*

#### **P/2018/00737 - Mayfield Hall, Hall Lane, Middle Mayfield, DE6 2JU**

*Application under Section 73 of the Town and Country Planning Act 1990 for conversion and alteration of existing outbuildings to form 3 dwelling houses, including a single storey extension and detached garage to The Stables and a porch and detached garage to the Coach House*  
Cllrs suggested a site visit given the recent number of applications for the Hall.

*Action: Clerk and Cllrs Amy, Golding and Parker to make a site visit on Monday 12<sup>th</sup> November*

### **121/18 Electoral Process for Cllrs / Co-option of Cllrs**

The Clerk emailed round guidance clarifying the electoral process, co-option of Cllrs and

casual vacancies to Cllrs in October. The Clerk was advised by the Staffordshire Parish Council Association and ESBC that as it was only six months to the May elections there was no need to co-opt, or advertise a casual vacancy. Cllrs confirmed that they understood the guidance and agreed that they would not co-opt or advertise to fill the ninth Cllr position.

**122/18 For Information - Mayfield Memorial Association (MRA) - Report from Cllrs**

Cllrs Parker and Golding attended MRA Committee meetings as observers.

**123/18 Correspondence**

**Communication with Cllrs**

The Clerk raised concerns about the lack of response to planning applications sent round via email. They thought this may be to do with the number of emails that Cllrs receive, as most communications to the Parish Council come via email from SCC, ESBC and other organisations. The Clerk is going to trial a system whereby Cllrs will see in the subject line whether or not an item is for information only, or if a response is required.

**Correspondence**

The Parish Council received a letter from the Mayfield Over 70s group thanking them for the grant. They were also copied into an email sent to Charles Wimbush confirming that Trent Barton will consider providing a bus stop opposite Bank Farm, subject to H&S requirements. All general correspondence was sent round by email in advance of the meeting.

**124/18 Items to be included on the next Agenda:**

Cllrs have requested an extraordinary meeting to discuss the 2019 -2020 budget and precept. This will take place in early December.

**The next full meeting will be on Wednesday 9<sup>th</sup> January 2018**

Update - The Henry Prince CE First School & Nursery - *PTFA* invited

Discussion - Meeting with Parish Magazine Editors - *Cllr Watson*

Annual Review for May 2019

**125/18 Date of Next Meeting: Wednesday 9<sup>th</sup> January 2018**

**The meeting finished at 20.35 pm**