

## Minutes of the Meeting of Mayfield Parish Council

Wednesday 5<sup>th</sup> September 2018 at 7.00pm in the Pavilion, Mayfield Recreational Association

- 97/18 To consider for approval the Minutes of the meeting on Wednesday 4<sup>th</sup> July 2018.**  
The Clerk pointed out to Cllrs that the draft Minutes had been amended at the request of the Princes – the original Minutes had referred to Old Hall Farm (Item 89/18, Jobs for Reporting to Highways, drainage at Old Hall Farm) when it should have read The Old Hall. Old Hall Farm and The Old Hall are separate properties.  
The Minutes were approved by Cllrs and signed by Cllr Parker – standing in as Chair for Cllr Turner, who resumed the Chair on her arrival).
- 98/18 In Attendance & Apologies**  
Cllrs in attendance – Cllrs Amy, Edge, Golding, Moss, Parker, Turner, Watson.  
Cllr Turner (arrived at 7.20pm).  
Apologies – Cllr Cook
- 99/18 Declarations of Interest**  
The Clerk had circulated reminders on what constitutes a Declarations of Interest to all Cllrs with the meeting papers.  
Cllr Amy expressed an interest in Item 106/18.
- 100/18 Public Participation**  
Six members of the public were in attendance: five parishioners, including several representatives of the Mayfield Recreational Association; and a member of the public from a neighbouring parish. ESBC Cllr Barker and Graham Woodhouse (maintenance) also attended.  
Two parishioners raised concerns about the lack of a bus stop at Cliffbank, Calwich. They have been in touch with Swift bus services and also with Staffordshire County Council and East Staffordshire Borough Council and have asked for Parish Council support. Cllrs agreed.  
*Action: Clerk to follow up with Clive Thomson at SCC*
- 101/18 Update - East Staffordshire Borough Council (ESBC) - Cllr Edward Barker**  
Cllr Barker was in attendance.  
Cllr Golding queried the lack of response from Derbyshire County (DCC) Council regarding the proposed bypass for Ashbourne and possible impact on Mayfield. The Clerk and Cllr Barker said that the protocol for communication is for Mayfield Parish Council to liaise directly with Staffordshire County Council (SCC), as SCC is in contact with DCC, and will advise Mayfield Parish Council on any developments. Cllrs agreed that the Clerk should follow up on the recent request for an update with Cllr Atkins and Graham Hunt, and also ask one of them to attend a Parish Council meeting.  
*Action: Clerk to contact Cllr Atkins and Graham Hunt*
- Parking on Bridge Hill**  
Cllr Barker and the Clerk met on 24<sup>th</sup> August to look at various issues in the parish, including parking on Bridge Hill. As per the Clerk's meeting with Trevor Mellor, Community Liaison, SCC (Item 102/18 Parking on Bridge Hill) Cllr Barker could not see an obvious solution to the parking problems. However, he did suggest that the Clerk contact SCC Highways to see if the vegetation could be cut back, and the verge cleared below Daisy Bank as this might allow vehicles to park closer into the bank and create more space on the road.  
*Action: Clerk to contact Trevor Mellor & Highways to ask if clearance of vegetation possible*
- Bin, Moorlands Drive**  
There had also been a problem with a bin at the bottom of Moorlands Drive which had maggots in it. Due to its proximity to a private home the homeowners had contacted the Parish Council and ESBC. The Clerk contacted ESBC and flagged it as an issue with Cllr Barker. The bin has now been removed, primarily due to the action of the homeowner, supported by the Parish Council and Cllr Barker.
- Tree, Moorlands Drive**  
Cllr Barker will be following up with Open Spaces at ESBC regarding the tree on Moorlands Drive which was removed by a resident. The Clerk has also requested that Open Spaces liaise directly with the resident, rather than using the Clerk as an intermediary. There now appears to have been subsequent planting of this area by the resident, which is not permitted

by ESBC. Open Spaces reported the removal of the tree to the Police.

## **Highways & ROW**

### **Jobs for reporting to Highways (SCC)**

A resident of Gallowstree Lane has reported that a drain is blocked near Lynhurst. The Clerk asked if parishioners had reported blocked drains anywhere else in the parish. Cllrs said no.

*Action: Clerk to request that the drain is cleared*

### **Update on jobs reported to Highways**

The following jobs have been completed by SCC Highways:

Pothole – Conygree Lane – repaired

Bollards – Ashlea Drive – replaced

Bump on feeder lane, into Mayfield – Swinscoe Hill – removed / repaired

Crumbling kerbs – Ashlea Drive - repaired

### **Outstanding jobs reported to Highways**

Surface damage to pavement – Bridge Hill – Inspectors don't consider this work severe enough for repair and will monitor by way of routine inspections.

Potholes – Mayfield Road / Hanging Bridge junction – not considered high risk

### **Meeting with Community Liaison – Clerk**

The Clerk met with Trevor Mellor, Community Liaison, SCC, on 31<sup>st</sup> July. They looked at the following issues which have been raised by parishioners:

**Exposed pipes and erosion of path on Slack Lane Track** – Trevor has flagged this with Highways and a site meeting with Amey was held on 4<sup>th</sup> September to discuss what work might be appropriate. The Clerk has not received an update at the time of this meeting.

**Parking in Mayfield** – several potential sites for village parking were looked at. However, Trevor stated that SCC have no money for parking schemes. This does not stop the Parish Council from looking into this further and the Clerk will look into whether additional parking (village layby) could be created in Wallash – subject to services under the grass verges.

**Parking on Bridge Hill** – Trevor said that he would contact Parking Enforcement at SCC. They came out later that week and issued two parking fines to vehicles parked illegally. Parking Enforcement Officers will be making ad hoc visits to Mayfield from now on, they will also be checking parking on Conygree Lane during the 8am – 6pm restrictions. Trevor could not see an obvious solution to the increase in parking on Bridge Hill. At least five properties don't have allocated parking and park on the road, and most houses seem to have at least two vehicles per household.

**Signage for the Mill** – Trevor has requested a replacement sign for the top of Conygree Lane. The Clerk has requested an advanced warning sign for the Mill to be sited on Bridge Hill – Trevor will talk to SCC Highways about this. He also suggested that the Parish Council follow up with the Mill as the lorries are delivering goods to them.

*Action: Clerk to write to the Mill Management*

Sycamore Road – SCC are considering taking legal action against the resident whose hedges and trees are obstructing the footway and impacting on other residents. However this is a time consuming process. Trevor advised the Clerk to write to the resident asking if the Parish Council could cut back the hedge (up to a height of 6ft – 6ft 5). If we don't hear back from the resident the Parish Council can arrange for the hedge to be cut back as long as the hedge cuttings are left in the resident's garden.

*Action: Clerk to write to parishioner*

### **Middle Mayfield – Noticeboard**

SCC have no objections to the placing of a noticeboard on the grass verge opposite Brook Farm. However, as it a conservation area the Parish Council will need to contact ESBC Planning. Cllr Barker suggested that the Clerk contact Mike Hovers. The Clerk and Cllr Parker suggested that it would be worth looking for a space down at the Mill Terraces for a noticeboard. Cllrs agreed.

*Action: Clerk to follow up with ESBC Planning*

*Action: Clerk to email all local groups about Parish Council noticeboards so they can promote their activities around the parish*

## **Jobs for Reporting to Rights of Way**

No jobs were reported.

## **Update on Rights of Way**

A parishioner reported to Cllr Parker for the July meeting that the fingerpost was down on Mayfield 9 (Holme Farm, Middle Mayfield to Piccadilly Lane, Upper Mayfield). The Clerk checked on this and found that the footpath post was in place, it was only the marker that had slipped so she replaced the marker.

### **103/18 Maintenance**

Graham Woodhouse attended to update the Cllrs on the Memorial Gardens. He will be thinning out the bulbs this autumn and is already growing bedding plants for next year. Cllrs all agreed that Graham has done a great job and thanked him. The Clerk gave Graham a job list for Autumn which includes clearing weeds / vegetation outside Oxmead, corner of Old Bank, lower end of Gallowstree Lane, Conygree Lane, including the weeds growing on road side of the wall at Weirside and at the entrance to the MRA, which has been approved by Charles Wimbush, MRA.

*Action: Clerk to contact ESBC to see if she can get a brown bin for Memorial Garden maintenance*

### **104/18 Finance**

#### **Bank Balances**

The current account bank balance at 5/09/2018 was £16,912.12.

Savings are £4,880.53.

#### **Invoices presented for payment:**

001661	£240.06	F Raistrick (Salary – August / Stipend - £25.00, Expenses - £18.18)
001662	£ 47.20	J Clarke (Salary – August)
001663	£ 60.00	Mayfield Memorial Hall (rent – April, May, June)
001664	£318.75	Graham Woodhouse (Parish Maintenance)

#### **Grant Application**

Cllrs agreed to award £250.00 to the Mayfield Over 70s Xmas Party. The cheque will be issued at the October meeting.

### **105/18 Planning Applications**

There were no planning applications for comment. During August two planning applications were received for 1) Mayfield Hall and 2) Holme Farm. Cllrs supported these applications as whilst they are outside the development boundary for Mayfield, they are on brownfield sites and are existing buildings.

*Action: Clerk to contact ESBC Planning to arrange an informal meeting for Mayfield Parish Council and other parishes in Weaver Ward to discuss the Local Plan and any planning issues*

### **106/18 Expression of Interest in role of Parish Cllr – Ben Slack**

Cllrs discussed the expression of interest. Cllr Parker expressed concerns that the Parish Council was already “top heavy” with Cllrs from Upper Mayfield. The Clerk explained that the that Cllrs represent the parish as a whole, not the area where they live. The Clerk suggested that Cllrs vote on this matter and there were 3 votes for, 3 votes against and one Cllr abstained. Cllr Cook, who was absent, supported the expression of interest via email but Cllr Parker pointed out you can only vote in person not by email.

*Action: Clerk to contact ESBC and SPCA re electoral procedure*

### **107/18 Discussion – Mayfield Memorial Association (MRA)**

The Clerk invited the MRA to attend the meeting to discuss with the Parish Council how the Parish Council might be able to support the MRA. Charles thanked the Parish Council for the grant awarded in July. The Clerk said that the email received from Charles clarifying the breakdown of the grant e.g. some monies were already spent in 2017 – 2018 and some monies would be spent in 2018 – 2019 was sufficient for audit purposes.

The main issue facing the MRA is that they need additional committee members to provide more input and support, with a view to new members eventually assuming the roles currently taken by the current committee members.. The clubs who use the grounds are self-sufficient and not involved in the Committee. The MRA is a charity and is run for the benefit of the public, and has always been in the black.

Cllr Turner, on behalf of the Parish Council, agreed that the MRA needs to remain in the

Parish as it is a valuable and valued space, and asked how could the Parish Council assist. Cllr Golding mentioned the Pavilion project in Ashbourne – Charles pointed out that the situation is different, the Pavilion project is on district council ground, whereas the MRA is a charity and not a publicly owned space. Cllr Barker (ESBC) said that there is no money available at ESBC or SCC level. He gave examples of Wootton and Ellastone who “do things themselves” e.g. Wootton cricket ground.

Charles said that the MRA had applied for funding in the past and have been successful but funding pots are drying up and he reiterated the point that the most urgent requirement of the Committee is more members.

Cllr Turner said that she was willing to approach members of the community to get involved with the MRA. The Parish Council has a list of people who expressed interest in helping improve the playground in Mayfield and it was suggested that the Parish Council contact them.

*Action: Cllr Turner to draft an email and send to the Clerk, who will email the list of people*

Cllrs suggested that Cllrs take it in turn to attend MRA meetings. Charles said that Cllrs were welcome to attend but that the MRA is not looking for silent committee members, they are looking for individuals who will participate in the running of the Committee. The next MRA meeting is on Monday 24th September at 7:30, in the Pavilion, Mayfield Recreation ground. The Clerk suggested that one way in which the Parish Council could help would be provide a box, similar to the one at the top of Moorlands Drive, and poo bags, to be placed on the MRA grounds to remind owners to pick up after their dogs, as there are people who permit their dogs to foul on the MRA grounds and don't bag and bin it. The MRA agreed.

*Action: Clerk to arrange for box to be installed and for a supply of poo bags*

#### **108/18 Discussion – Remembrance Sunday – Parish Commemorations**

Charles said the Remembrance Sunday parade will start at the Memorial Hall, and will include the 1<sup>st</sup> Mayfield Scouts, it will proceed past the MRA and end with a service at the church. Cllr Turner said that she would attend the service on behalf of the Parish Council. The Parish Council asked if they could help with any costs of the parish commemorations. This could include paying for any printing of posters etc.

*Action: Clerk to follow up with Charles Wimbush*

#### **109/18 Correspondence**

Other correspondence was sent round by email in advance.

#### **110/18 Items to be included on the next Agenda:**

Update - The Henry Prince CE First School & Nursery - *PTFA* invited

Discussion - Meeting with Parish Magazine Editors - *Cllr Watson*

For Information - Election of Cllrs - procedure - *Clerk*

SCC Update - Ashbourne Bypass

Discussion - Bus Stop, Calwich - *Cllrs*

#### **111/18 Date of Next Meeting: Wednesday 3<sup>rd</sup> October 2018**

**The meeting finished at 9:00pm**