

Minutes of the Meeting of Mayfield Parish Council
Wednesday 7th March 2018 at 7.00pm in the Mayfield Memorial Hall

32/18 To consider for approval the Minutes of the meeting on 7th February 2018.
Cllrs approved the Minutes, which were signed off by the Chair, Cllr Amy.

33/18 In Attendance & Apologies

Cllrs in attendance - Cllrs Amy, Edge, Golding, Moss, Parker, Watson.
Chris Kinman, Governor, The Henry Prince First School
Apologies - Cllr Cook, Cllr Turner

34/18 Declarations of Interest

None.

35/18 Public Participation

None.

36/18 Update - East Staffordshire Borough Council (ESBC) - Cllr Edward Barker

Cllr Barker was not in attendance.

37/18 Highways & ROW

Jobs for reporting to Highways (Staffordshire County Council – SCC)

Cllr Parker reported a light out.

Action: Cllr Parker to contact Clerk with location of light

Cllr Watson asked if road signs could be cleaned / repainted.

Action: Clerk to contact the Neighbourhood Team

Jobs reported to Highways

The Clerk provided an update on the jobs which have been reported to Highways:

4105061 - sunken manhole covers (Swinscoe Hill) - the one near Birdsgrove Lane has been made good.

4103663 - Pathways and verges (Wallash - top of Church Lane) - grass verge encroaching onto pavement. Inspector doesn't consider there is a problem so no action is to be taken.

4103656 - Ashlea Drive - crumbling kerbstones - these are now awaiting works to fix The fault.

Slack Lane Track

The Clerk has found out that the track is not designated as a BOAT but is in fact designated as an ORPA (Other Route with Public Access) by Ordnance Survey or a UCR (Unclassified Country Road) by Staffordshire County Council. Road legal vehicles may use this track, along with walkers, horse riders and cyclists. The Clerk is waiting to hear from SCC if the Parish Council can undertake repairs to the track to shore up the path in places and cover the exposed pipe.

Action: Clerk to follow up with Community Liaison and also contact Richard Rayson

Speed Limits & Traffic, A52

The Clerk wrote to Derbyshire and Staffordshire County Councils, copying in ESBC and Andrew Griffiths, MP. To date only Andrew Griffiths has responded, offering support if required.

Update - Rights of Way

Mayfield Footpath 5 - Piccadilly Lane, Upper Mayfield

This matter has been passed to ESBC by SCC. There was no update available at the time of the Parish Council meeting. Cllr Barker has been to check the path out and wrote to the Clerk asking what could be done to resolve the matter, due to the costs being incurred by the Legal Service departments of both ESBC and SCC.

Action: Clerk to follow up

Discussion - Path Modification Order - Gallowstree Lane

Countryside Access Management Ltd have written to the Parish Council, on behalf of Staffordshire County Council, asking if the Parish Council has any evidence they wish to submit regarding the application for the path modification order at Gallowstree Lane. Cllrs suggested that the Clerk refer to the Minutes from 2015, when the matter was

discussed, for evidence. Cllrs also asked that the fact that the village school has been saved, and will become a primary school, might encourage parents from Upper Mayfield to enrol their children in the school, and a public Right of Way, which could encourage parents and children to walk to the school, may act as an additional incentive.

Action: Clerk to write to Countryside Access Management Ltd

38/18 Maintenance

Jobs for reporting

There were no jobs for reporting.

Graham is catching up on work orders issued earlier this year, which have been delayed due to the bad weather, he has installed the post for the bin on Slack Lane and the box for poo bags by the fingerpost at the top of the school drive.

Action: Clerk to order a bin from ESBC

Grass Verges - Horses

The Clerk sent information round to Cllrs via email which confirms that horse riders have the right to ride on grass verges. Grass verges are considered part of the public highway, not part of the footway / pavement. In addition, unless a grass verge is legally part of a homeowners' boundary then it belongs to SCC Highways.

39/18 Finance

Bank Balances

The current account bank balance at 07/03/2018 was £14,947.76.

Savings are £4,873.14.

Invoices presented for payment:

001629	£229.40	F Raistrick (Salary, Stipend, Printing)
001631	£ 32.00	F Raistrick (Aviva – pension payment)
001632	£ 18.00	F Raistrick (Rights of Way Course, 08/03/2018)
001633	£328.00	SPCA subscription 2018 – 2019 (post-dated 01/04/2018)
001634	£ 18.75	Graham Woodhouse (Maintenance)

GDPR - Service Level Agreement

Cllrs agreed to sign up to the £150.00 service level tier 1 agreement for small parishes.

Discussion - Spending Plan for Parish

Cllrs discussed how they could use the plan to promote Mayfield, and The Henry Prince First School, in light of the success of the School Governors and Head Teacher in saving the school.

Action: Cllr Amy to contact the Head of the Parent, Teacher, Friends Association

It was also suggested looking at providing seating in the Bus Shelters.

Action: Clerk to look at seating options

Cllr Golding asked if it would be possible to place a seat by the bus stop at the bottom of Old Bank. The Clerk said that the pavement was too narrow - when a seat is placed on the pavement there needs to be a width of between 1.2m (absolute minimum) - 1.5m (ideal) for pedestrians to walk safely around any pavement furniture.

Cllr Watson suggested providing adult gym equipment. The Clerk noted that in last year's survey on improving the play facilities in Mayfield, most people were against the idea of adult gym equipment. However, this may still be worth looking into. Other options include: the provision of kissing gates, subject to liaison with landowners and what if any legal requirements there might be for rights of way access; new playground facilities; a noticeboard for Middle Mayfield; improvements to Slack Lane track.

Action: Clerk to research rights of way access requirements

40/18 Update - The Henry Prince CE First School & Nursery - Chris Kinman

Chris thanked the Parish Council for inviting him to attend the meeting. Chris Announced that he'd received a letter from Mark Sutton, Cabinet Member for Children and Young People, confirming that Staffordshire County Council support the Governors' plans for the future of the school. County Council Officers will work with the Governors and Head Teacher, providing funding to partition one of the classrooms

to facilitate the move to a primary school in 2019. The school budget will be monitored by an external organisation called Entrust, who provide specialist expertise to schools. Chris announced that there will be a public meeting on Wednesday 21st March at 5.30pm in the Memorial Hall, to discuss the proposal to convert the school to a primary. Cllrs congratulated Chris, and Chris thanked the Parish Council for their support.

Action: Clerk to email the School Office with contact details for the Parish Magazine

Action: Clerk, Cllr Amy and Cllr Watson to post information about the school to families of young children in Upper Mayfield, promoting the school

Action: Clerk to email the School Office to offer funding for publicity materials

41/18 Planning Applications and Decisions

Applications:

P/2018/00215, Dove House, Calwich Bank, Mayfield, DE6 2EB, Erection of an extension to rear first floor balcony

Cllrs had no objections.

Action: Clerk to contact ESBC Planning

P/2018/00035, 4 Mayfield Place, Mayfield, Staffordshire, DE6 2AL, Crown reduction by up to 3 metres to 1 Lime tree (TPO 201)

Cllrs had no objections.

Action: Clerk to contact ESBC Planning

Decisions:

P/2017/01409 - 1 Slack Lane, Mayfield, DE6 2JX, Siting of 5 holiday lodges and installation of package treatment plant and formation of access track - permitted.

42/18 Parish Projects

Noticeboard for Upper Mayfield

The Clerk confirmed that the noticeboard has been ordered.

Discussion - Playground / park project

Carried forward to April meeting.

43/18 Correspondence

Geoff Allen wrote to the Chair to point out an error in the February Minutes, regarding Item 26/18, "*Cllrs commented that there have been polytunnels on this field before.*"

Mr Allen wrote that "*.. at NO time in the past has there ever been any polytunnels on this land.*" Cllrs said that they were referring to the polytunnels which used to be on the Allens' garden between the family house and the Church. The Parish Council apologises for the error.

Other correspondence was sent round by email in advance.

44/18 Items to be included on the April Agenda:

Business / spending plan

Playground

45/18 Date of Next Meeting: Wednesday 4th April 2018, Mayfield Memorial Hall

The Annual Meeting of the Parish Council / Parish Council Meeting and The Annual Meeting of the Parish will be on the 9th May, subject to the Hall's availability.

The meeting finished at 8:30pm