

**Minutes of the Meeting of Mayfield Parish Council
Wednesday 5th July 2017 at 7.30pm in the Memorial Hall, Mayfield**

- 54/17 Approval of the Minutes of the meeting on Wednesday 5th April 2017.**
The Minutes were approved by all Cllrs, and signed off by the Chair, Cllr Turner.
- 55/17 In Attendance**
Cllrs Amy, Cook, Edge, Moss, Parker, Turner and Watson were all in attendance.
- 56/17 Declarations of Interest**
There were no declarations of interest from Cllrs.
- 57/17 Public Participation**
No parishioners in attendance.
- 58/17 Update - East Staffordshire Borough Council - Cllr Edward Barker**
“Please accept my apologies, once again I have a Leaders Advisory Group meeting. I have now been appointed Chairman of the Planning Committee. I have £1000 pounds to distribute among the Ward again this year, I had promised some money to Mayfield Music but they do not want it yet. Last year I provided some towards the bowling green mower so I am open to offers for any projects around the village.”
Action: Clerk to liaise with Memorial Hall Committee re funding pot ESBC & SCC
- 59/17 Highways**
Update - Complaints logged with Highways at Staffordshire County Council (SCC)
4076144 - Crumbling kerbs on Mayfield Avenue have been repaired.
4064848 - Overgrown trees / hedges, Old Bank - the Parish Council have arranged for Graham Woodhead to cut back the worst of the vegetation to prevent damage to vehicles.
Lamppost, East View
Neither ESBC or SCC are responsible for this as it's on unadopted land. Cllr Turner reported that someone has made a temporary patch repair.
Damage to bollards on corner of Ashlea Drive *Action: Clerk to arrange with Maintenance to replace them*
Fallen Tree, Hermitage Lane, Middle Mayfield
Cllr Parker raised concerns about a fallen tree on Hermitage Lane and the potential for damage to the highway. Cllr Amy reported that the landowner responsible is at the farm on Hermitage Lane and is aware of the tree.
Signage
Complaints re lorries turning into Ashlea and Moorlands Drive
The Clerk is waiting to hear from the Community Liaison Officer about signage - the PC has suggested that they provide temporary signs to fix to lampposts on Bridge Hill, to advise lorry drivers of the turning to the Mill. *Action: Clerk to follow up*
Signage for Memorial Hall *Action: Cllr Turner to liaise with Harrisons re sign and hedge*
Signage re dog fouling
Cllr Cook would like to put up a sign on a lamppost outside his house politely requesting that dog owners stop their dogs from urinating along the terraces. The electricity company have said that they are happy with this as long as the Parish Council agrees. All Cllrs, excluding Cllr Cook, approved the request.
Licence to Plant
The Clerk informed Cllrs that Staffordshire County Council will no longer be charging for individual Licences to Plant. Instead each Parish will be awarded a universal Licence to Plant, free of charge. The only caveat is that whenever the Parish Council receives a request to plant a tree, or bench, etc. they will need to contact the Community Liaison Officer and check that the request proposed is acceptable, if it's granted then the Parish Council will have to agree to take on maintenance for the bench, tree, etc.
Dog Fouling / Waste Bins
Action: Clerk to follow up with ESBC regarding provision of a bin on Slack Lane, near the pumping station

Free Dog Poo Bags

Cllr Turner purchased poo bags. Cllrs discussed how to distribute these around the parish.

Action: Cllr Parker to ask Mayfield Stores if bags could be left in the shop for customers

Action: All Cllrs / Clerk to distribute bags around the parish

Action: Clerk to make a poster advertising the free bags

60/17

Maintenance & Rights of Way

Churnet Close - Mayfield 20

Staffordshire County Council Rights of Way will not alter the stile on Churnet Close and have said that any damage to parishioners' hedges should be reported to the police as it is criminal damage. ROW say that it may be best practice to provide dog friendly stiles but there is no legal requirement for them to do so.

Harlow Farm, Sallyfield Lane, Stanton - Mayfield 10

The Parkinson's who farm at Harlow Farm have asked the Parish Council to request that parishioners please be aware of the Countryside Code. They have had several instances of gates being left open on their land, and livestock moving onto other landowner's fields. It seems to be that some walkers are choosing to go through gates rather than stiles. Please be aware that walkers should always stick to Rights of Way, if they have to use a gate rather than a stile please ensure that it is closed behind them.

Footpath 25 (Church Lane to Mayfield Terraces)

Cllrs have had complaints from parishioners regarding horses using FP 25, and of the riders being verbally aggressive to pedestrians.

For Information: Horse riders have a right to use bridleways, restricted byways and byways open to all traffic. **They have no right to use footpaths**, and if they do they are committing a trespass against the owner of the land, unless the use is by permission (see Q26). If use of a footpath by riders becomes a nuisance the local authority (see Q7) can ban them with a traffic regulation order. This makes such use a criminal offence rather than an act of trespass.

(Ramblers.org, accessed 11th July 2017) Action: Clerk to liaise with SCC Rights of Way

Maintenance Tasks

The Parish Council have asked Graham to clear vegetation on: Old Bank, Congyree Lane, the corner of Hermitage Lane and Main Road, around the interpretation board and fingerpost at the bottom of Hollow Lane (Middle Mayfield), along FP 25 from Church Lane to Mayfield Terraces, around the stile and grit bin on Main Road opposite the top of Church Lane, along FP 19 (bottom of Moorlands Drive alongside Slaters' Farm). He has also been asked to clear the weeds in front of Oxmead Terrace and to cut back the spiky hedging between the gate and the Post Office on Conygree Lane.

Memorial Gardens

Dave Nash will be undertaking work on the Gardens in July.

SCC Environmental Maintenance

SCC are cutting back on environmental maintenance programmes. This refers to: "weed control, grass cutting, maintenance of hedges and fences, ditching and clearing debris from drainage assets." A website is going to be set up by SCC encouraging parish councils to get more involved in "relatively small tasks". We haven't received any actual information on this from SCC, the information has come from the Staffordshire Parish Council Association, so it's not clear what the implications of this are for Mayfield. Cllrs Moss and Watson raised concerns about weed control as training is usually needed to undertake this task in public spaces, the same applies for grass cutting on public highways.

Action: Clerk to contact SCC for more detailed information

Community Initiative Bid

The Clerk has applied for £250.00 for materials to fill in the area on the track between Upper Mayfield and Church Lane where flooding has washed away earth, leaving the pipe exposed.

61/17

Finance

Bank Balances

The current account bank balance at 05/07/2017 was £12,487.03

The savings account is £4,873.14

Invoices presented for payment:

001601 £40.00 J Clarke (Litter picking / holiday pay)

0015602 £264.55 F Raistrick (Salary, stipend, Postage)

Update – Mayfield Charities

Action: Clerk to draft a letter to the current Trustees, clarifying the Parish Council's responsibilities with regard to the Mayfield Charities

62/17 Planning Applications and Decisions

Applications:

P/2017/00624 - Woodside Farm, Piccadilly Lane, Upper Mayfield, DE6 2HP - Conversion of existing agricultural / implement store and farm office to a dwelling

Cllrs had no objections. *Action: Clerk to contact ESBC*

Tree Preservation Order 343 - Land Adjacent to Old Hall, Piccadilly Lane, Upper Mayfield

Cllrs had no comments.

Decisions

P/2017/00274 - Swiss Cottage, Hollow Lane, Upper Mayfield - trees - permitted

P/2017/00270 - Field Head, Gallowstree Lane, Upper Mayfield - garages, tennis court etc. - permitted

P/2017/00614 - 53 Mayfield Avenue, Mayfield, DE6 2JB - side extension - permitted

TPO 335 - Matherfield House, Church Lane, Mayfield - confirmed

Planning Guidance - Parking

Cllrs Cook and Moss advised on the draft guidance from ESBC Planning on parking Standards. They highlighted new guidance on parking and garages, which seem to ensure that all driveways will have enough pull on space / allow for opening of garage doors and also new builds will have to include parking spaces, based on the number of bedrooms.

ESBC Planning Application Validation Updates

Cllrs will comment individually on the updates via the online consultation.

For Information - Proposed Base Station Installation, land adjacent to covered reservoir, Swinscoe Hill, Upper Mayfield

Clarke Telecom wrote to the Parish Council to advise them they are still looking for a suitable site in the area for a radio base station. Mayfield Recreation Association turned down Clarke Telecom's proposal to site the base station on MRA land last year. Land has been identified adjacent to the covered reservoir, Swinscoe Hill / A52, Upper Mayfield, and Clarke Telecom have advised their client to submit a planning application after 23rd June.

Action: Clerk to advise Charles Wimbush, MRA, of the application

63/17 Parish Projects

Park

The Clerk supplied an amended version of the Mayfield parks consultation. Cllrs approved and agreed that the forms should go out via the school and to the playgroup.

Action: Clerk to liaise with the school and to distribute forms in Upper Mayfield

Action: Cllr Turner to liaise with the playgroup and Charles Wimbush

Noticeboard

The Clerk advised Cllrs that ESBC say that a planning advertisement would have to be issued if the PC wanted to put a noticeboard up in Upper Mayfield. The cost would be £191.00 *Action: Clerk to check with Community Liaison, SCC, to see if this is necessary*

64/17 Correspondence

Cllr Atkins wrote to remind Parish Councils about the Local Community Fund.

65/17 Items to be included on the August Agenda:

Items as usual.

In April Cllr Watson raised the issue of the bank closure(s) in Ashbourne and the impact on parishioners. She asked if the PC would consider a campaign to reinstate the Post Office in Mayfield. Cllr Turner mentioned that there is a mobile Post Office which visits Stanton, Flash etc. and she knows the person who runs this service. It was suggested that it might be worth seeing if Mayfield could get on the schedule, potentially to coincide with the library van visit at the Memorial Hall. *Action: Cllr Turner to follow up with her contact*

66/17 Date of Next Meeting: Wednesday 2nd August 2017

The meeting finished at 8:45pm