

Minutes of the Meeting of Mayfield Parish Council
Wednesday 4th January 2017 at 7.30pm in the Memorial Hall, Mayfield

- 01/17 Approval of the Minutes of the meeting on Thursday 24th November 2016.**
The Minutes and Notes were approved by all Cllrs.
- 02/17 In Attendance**
Cllrs Amy, Cook, Edge, Moss, Parker, Turner and Watson were in attendance. The Chair, Cllr Turner, welcomed Cllr Sharon Amy to the Parish Council. The Chair wished all the Cllrs a Happy New Year.
- 03/17 Declarations of Interest**
There were no declarations of interest from Cllrs.
- 04/17 Public Participation**
There were no parishioners in attendance.
- 05/17 Update – East Staffordshire Borough Council – Cllr Edward Barker**
There was no update from Cllr Barker.
- 06/17 Highways & ROW**
Complaints logged with Highways at Staffordshire County Council (SCC)
Ref: 4058536: The Clerk contacted Uttoxeter police regarding the damage to a parishioner's property on Church Lane, caused by lorries turning down the lane. The Parish Council were also concerned about the potential for a serious accident when the lorries reverse back out onto the B5032. PCSO Higgs has met with Cllr Parker and the parishioner and is now liaising with Highways and Traffic Accidents at SCC. **Ref: 4064848:** The Clerk has identified the landowners responsible for the overhanging trees / hedges on Old Bank, and has been informed that they are unlikely to take responsibility. **Ref: 4064638:** damaged bollards on Ashlea Drive. **Ref: 4060518 & 4057435:** potholes and bump in road, Hanging Bridge.
Action: Clerk to follow up all reports
- Speed Indication Device**
Ellastone Parish Council have expressed interest in sharing a mobile speed indication device.
Action: Clerk to liaise with Ellastone Clerk and identify prices
- Rights of Way**
FP5 – Piccadilly Lane, Mayfield - The PC received the following response from SCC: "We are still working with East Staffordshire Borough Council to find a resolution to this matter following the discovery of some evidence relating to previously determined planning decisions."
- Other – Dog Fouling**
Cllr Turner has received a complaint regarding use of the bin, on the play area on Moorlands Drive, by dog walkers for disposing of dog poo. The Clerk has also discussed the problem of dog fouling on the MRA pitch with the caretaker. *Action: Clerk to contact ESBC for advice*
- 07/17 Maintenance / Memorial Gardens**
Jobs logged for the New Year
Dave will continue to work on the memorial gardens. Maintenance work will be again in the spring. *Action: Clerk to invoice SCC for Lengthsman work undertaken to December*
Cllr Parker checked the bench at the bottom of Swinscoe Hill and said that it's in good condition.
- 08/17 Finance**
Bank Balances
The current account bank balance at 4/01/2017 was £10,144.04. *Action: Clerk to follow up signatory access for Cllrs*
- Invoices presented for payment:**
001575 - £248.42 F Raistrick (Salary, Stipend, Printing Dec/Jan)
001576 - £60.00 Mayfield Memorial Hall (rent of meeting room, July, Sept, Oct)
001577 - £40.00 J Clarke (Litter picking)
001578. - £137.50 D Nash (Memorial Gardens / Lengthsman)
- Update – Transparency Fund Application**
Cllrs approved the Clerk's proposal to claim £404.00 in funding to cover the cost of a laptop and software. *Action - Clerk to submit form to the SPCA*

Grant Applications Form

Cllrs approved the revisions to the Grant Application Form. *Action: Clerk to supply copies of form to Cllrs & update the website*

Precept

Cllrs approved the proposed claim of £11,061.27 for the 2017 – 2018 precept from ESBC, and the form was signed by the Clerk. *Action: Clerk to send request to ESBC*

09/17

Planning Applications and Decisions

Applications:

P/2016/01746 – Church Farm, Church Lane, Church Mayfield, DE6 2JR

Erection of a single storey rear extension – no objections from Cllrs.

P/2016/01681 – Albaden, Church Lane, Middle Mayfield, DE6 2JS

Formation of pitched roof over existing flat roof, render, replace porch. No objections from Cllrs. *Action: Clerk to contact ESBC regarding both applications*

Decisions

P/2016/01660 – Matherfield House, Church Lane, Church Mayfield

ESBC have applied for a Tree Preservation Order.

P/2016/01490 – Old Hall Cottages, Piccadilly Lane, Upper Mayfield

Replace windows, doorways, cladding & remove stud wall - granted

Proposed Removal of BT Phoneboxes – Jubilee Square & Conygree Lane

Cllrs discussed and voted for removal of the phone boxes. *Action: Clerk to contact BT*

10/17

Parish Projects

Cllrs discussed issues of interest in the parish. Cllr Watson raised concern about social care requirements. The PC is unable to directly provide social care but would consider funding a volunteer group in the parish to do it. Cllr Amy asked about provision for young people.

Discussion – proposed Bus Shelter, Sycamore Green

The Clerk hasn't received any feedback from the letters posted to parishioners living around Sycamore Green. Cllr Turner suggested following up the letters with door to door enquiries. Other Cllrs felt there was no need, given the lack of response to the letters. It was agreed that quotes were required from at least three builders for: 1) the building of a brick bus shelter and 2) installation of a polycarbonate shelter. *Action: Cllr Parker / Cllr Turner / Cllr Moss to contact builders for quotes and report back at the February meeting*

Noticeboards for Parish

Cllr Watson is liaising with a contractor. *Action: Cllr Watson to report back at March meeting*

Mayfield Recreation Ground – playground *Action: Cllr Turner will attend MRA January meeting and report back at February meeting*

11/17

Local Plan / Neighbourhood Plan

Cllr Turner will meet the manager at Mayfield Mills to discuss potential available land for development in the parish, as per the Local Plan. *Action: Cllr Turner to report back at the February meeting / Action: Cllr Cook to forward boundary map to Cllr Turner*

12/17

Correspondence

Request - Funding for Citizens Advice Bureau (CAB) - Cllrs declined the request from SCC for a contribution towards supporting the CAB. *Action: Clerk to contact SSC*

Confirmation – ESBC have confirmed that they have accepted the notice to end the lease on land on The Crescent.

Confirmation – SCC have confirmed that the Lengthsman Scheme will end as of April 2017.

13/17

Items to be included on the next Agenda:

Items as usual.

For Information only:

Cllr Watson asked on behalf of a parishioner if a memorial bench could be placed on the grass verge on Mayfield Road (near Ashlea Drive). *Action: Clerk to contact SCC / ESBC*

14/17

Date of Next Meeting

Cllrs agreed to change the date of the March meeting from 1st March to 8th March to avoid clashing with Shrovetide. *Action: Clerk to contact Memorial Hall*

The next Parish Council meeting will be on **Wednesday 1st February 2017.**

The meeting finished at 8:55pm