

**Minutes of the Meeting of Mayfield Parish Council  
Wednesday 6<sup>th</sup> January 2016 at 7.30pm in the Memorial Hall, Mayfield**

**118/16 Minutes of the December 2015 meeting**

The Minutes were approved by Cllr Turner and seconded by Cllr Edge.

**119/16 In Attendance - Apologies - Absences**

All Cllrs were in attendance – Cllrs Cook, Edge, Gregory, Moss, Parker, Watson and Turner.

**120/16 Declarations of Interest**

None

**121/16 Public Participation**

By email & telephone from Albert Goulding regarding possible sources of funding for Mayfield playground.

“ ... Staffordshire County Council (SCC) Local Community Fund and the Lottery’s Award for All Scheme could be considered. In addition Sara Botham (ESBC’s community support Officer) wrote to me yesterday offering further support.” Please let me know if the Parish Council want to work with us on a joint PC/MHG application. If they do I suggest we establish a small technical working group, say two each from the Parish Council and MHG, to put the applications together.”

**122/16 Update – East Staffordshire Borough Council – Cllr Edward Barker**

“Please give my apologies for Wednesday night, I have an advisory group meeting in Burton at night but before that I have a meeting in Uttoxeter that may be of some interest to some of your parishioners. It is a preliminary meeting about tourism in the Weaver Ward, so please pass on my contact details to anyone interested. Mayfield Recreation Association got their £250 for the mower, I believe that there is still funding available for the Memorial Hall but nobody has let me know what’s happened, on top of that there is £13,000 available across the whole of the ESBC area if anyone has a project. I was asked to look into the Tiger Moth flights, unfortunately my meeting in December was cancelled but I have rescheduled for April 13<sup>th</sup> as operations are suspended for the winter. If there is anything you want please don’t hesitate to contact me otherwise I wish you all a Happy New Year and I will try and get there when meetings allow.”

*Action - Cllr Parker to contact Mandy, Memorial Hall, regarding the ESBC funding pot*

**123/16 Highways & ROW**

**Update re permissive path from Gallowstree Lane**

No response from Helen Williams regarding the path modification order application. It was agreed to remove this item from the Agenda.

**Update re Slack Lane**

Cllr Watson has received letters from South Staffordshire Water and Tara’s Barn regarding Slack Lane. Cllr Watson also supplied photos of the lane and the bridle path. It was agreed that the land and the bridle path are two separate issues and should be treated accordingly.

*Action - Clerk to contact SCC Highways regarding Slack Lane*

*Action - Clerk to contact SCC Rights of Way regarding the bridle path*

**Update - Footpath 5, Piccadilly Lane**

The SCC Ranger inspected the full length of Footpath 5 and issued a job sheet for the clearance of the footpath and for the installation of fingerposts at both ends of the footpath.

**124/16 Maintenance**

Cllrs did not have any maintenance jobs for logging.

**Description for casual maintenance worker role**

The Clerk presented a draft description for consideration. Cllrs asked that an hourly rate not be included in the description and approved the description.

*Action - Clerk to make amends and advertise on all noticeboards in Mayfield and to forward to Cllr Cook for inclusion in the Parish Magazine.*

**Parish Council tools**

The Clerk wrote to Irene Hayes expressing the Parish Council’s sympathy on the death of Geoff Tideswell and, in addition, asked when it would be convenient for the PC to collect the PC tools used by Geoff.

*Action - Clerk to update Cllrs at the February meeting*

### **Millennium Tree - Wallash**

A Tree opposite Yew Tree cottage is obscuring a street lamp.

Cllr Parker reported that a tree opposite Church Lane was also obscuring a street light.

*Action - Clerk to contact Highways in regard to both trees*

### **Advert for casual gardener (self-employed)**

The Clerk did not have time to finalise an advert for this meeting.

*Action - Clerk to provide advert for February meeting.*

### **Update re litter picker route**

The Clerk confirmed that the litter picker had been issued with a route and has also been asked to note down on the timesheet the number of bags collected in each area. 4 ½ large bags were collected in December.

### **Update - The Crescent - lease of land**

The Clerk discovered that Mayfield Parish Council took out a 99 year lease on the land on The Crescent in 1973. On contacting ESBC it was confirmed that the lease is still valid. The rent is £1.00 a year but ESBC said they would not issue an invoice for such a small amount. The land was originally a playground but, since the playground was moved to the recreation ground, has been left as a grassed area, maintained by ESBC. The Parish Council will now take over maintenance of the land, and agreed that they would obtain costs for the services of a contractor to mow the grass. The Cllrs discussed possible uses of the land. Cllr Moss thought that installing a playground would be a non-starter due to the insurance costs. Cllrs Turner, Cook and Watson suggested writing to the residents of The Crescent and asking them what they think a good use of the space would be.

*Action - Clerk / Cllrs to obtain costs for mowing the lawn*

*Action - Clerk to contact Pat Smith for information regarding the land / use*

*Action - Clerk to draft a letter to residents for Cllrs' approval at February meeting*

125/16

### **Finance**

#### **Bank Balance & Cash Flow**

The bank balance at 06/01/2016 was £4,718.76.

The Reserve Fund balance was £4,868.26.

#### **Update & Signing – Precept request 2016 – 2017**

Cllrs confirmed that they wanted to request the amount of £11,030.00 for the year 2016 – 2017. This is the same amount as requested in 2015 – 2016. ESBC suggested that the Parish Council request £11,119.39, an increase of £89.39 but Cllrs declined.

#### **Invoices presented for payment:**

001532 - £263.78 Fiona Raistrick (Salary/Work from home stipend/Stationery)

001533 - £43.75 J Clarke (Litter picking, December)

001534 - £20.00 Mayfield Church (Hire of Church Rooms, November & December)

001535 - £150.00 Mayfield Over 70's group (grant – December 2016 Christmas party)

#### **Grantmaking: applications**

The Mayfield Over 70's Xmas Party group applied for a grant of £150.00 towards their 2016 Christmas Party. Mick Feely, on behalf of the group, explained that the parties used to be funded by whist drives and sponsored walks but these events didn't happen anymore. All Cllrs agreed to award the grant - Cllr Parker proposed and Cllr Turner seconded. Cllr Gregory suggested that the group approach Cllr Barker, ESBC, for funding for decorations. Cllr Turner suggested the group contact Homebase.

126/16

### **Planning Applications and Decisions**

#### **Applications:**

P/2015/01629 - 2, The Park, Mayfield, Crown thinning by 10%

*Action - Cllrs to make a site visit and report comments to the Clerk by 12/01/2016*

#### **Decisions:**

P/2015/01429 - 9 Holme Bank, Mayfield, erection of front dormer extension – permitted

P/2015/01441 - 22 Moorlands Drive, Mayfield – permitted

P/2015/01555 - Yew Tree, Church Lane, Mayfield – no objections from ESBC

#### **Discussion - Planning Application Process**

Cllrs approved Cllr Watson's planning application checklist for use.

27/16

### **Memorial Hall**

No update.

All Cllrs thanked the Memorial Hall Committee for the changes requested to the meeting room.

**128/16 Parish Projects - Cllrs to provide ideas**

Cllr Moss suggested providing a bus shelter for Sycamore Green, and that ESBC may be able to provide a reclaimed bus shelter.

*Action - Clerk to contact ESBC*

Cllr Turner commented on parking concerns on East View.

**129/16 Memorial Hall plaque**

The Parish Council agreed that, subject to finding the relevant paying-in slips, necessary for audit purposes, that they will make a donation of £300.00 to the Memorial Hall for the maintenance of the plaque. Maintenance of the plaque will be the responsibility of the Memorial Hall committee.

*Action - Clerk to find slips / obtain copies and present at February meeting*

**130/17 Items to be included on the next Agenda:**

Update on the Local Plan and potential implications for Mayfield - Cllr Cook  
Casual Maintenance Worker - Letters of interest - Clerk

**130/18 Thanks to the Clerk**

Cllr Watson proposed that the Cllrs thank the Clerk for her research and management of paperwork. All Cllrs agreed.

**131/19 Date of Next Meeting**

The next meeting will be on Wednesday 3<sup>rd</sup> February 2016.

The meeting ended at 9:15pm